



Your Executive Search Solution

RECEIVED

FEB 11 2015

INVOICE

TERI BLACK & COMPANY, LLC

HUMAN RESOURCES

Date: February 8, 2015
STATEMENT #15-0208-07

Project: **Community Development Director
Recruitment - City of Fullerton, CA**
P.O. #P001799
Final billing

Bill To: Ms. Gretchen Beatty
Human Resources Director
City of Fullerton
303 West Commonwealth
Fullerton, CA 92832

Item	Description	Quantity	Unit Price	Total
Prof. Fee	PHASE IV: Assist with final selection process – coordinate and manage candidates; develop interview materials for participants; facilitate panel interviews; coordinate candidate logistics and communications; conduct background check			\$4,125.00
Expense	FEDEX: 10/18/14 – AmEx charge for 10/14 shipment of Interview Manuals for panel interviews (\$89.90)*			\$89.90
Expense	PRINTING/COPYING: July - November 2014 (1,605 pages)	1,605 pgs. @ .12 per pg.		\$192.60
Expense	ADMINISTRATIVE SUPPORT: July - November 2014 (34.75 hours)*	34.75 hours @ \$30.00 ea.		\$1,042.50
Expense	BACKGROUND INVESTIGATION: Krout and Schneider, Inc. (Karen Haluza) – Inv. #37184 (\$409.25)*			\$409.25
*Supporting documentation provided				
Current				\$5,859.25
Accounts Payable				
Accounts Receivable				
Net Payable				\$5,859.25

ACCOUNT INFO	
Invoice #	15-0208-07
Date	February 8, 2015
Amount Due	\$5,859.25
Federal ID #	13-4346458

Thank you for your business!

SB90 _____

SEE INVOICE FOR ACCOUNT NUMBER

GRETCHEN BEATTY

P.O. # 001799
10171-6319

Make checks payable to **TERI BLACK & COMPANY, LLC**

◆ 4232 Pascal Place ◆ Palos Verdes Peninsula ◆ CA 90274 ◆ 310.377.2612 ◆

www.tbcrecruiting.com