

PACIFIC STRATEGIES

435 E. Riverview Avenue, Suite C
 Orange, CA 92865
 Phone: 714-998-9307

INVOICE

Grantee Ref #: 145
 Unique Invoice #: OCERS706V90
 Invoice Received Date: 12/22/2008
 Contract #: C-227
 Program: Professional and Technical Services--Pacific Strategies

To: Children and Families Commission of Orange County
 17320 Redhill Avenue, Suite 200
 Irvine, CA 92614-5644

CONTRACT TERM SPECIFY BEGINNING AND ENDING DATE OF CONTRACT	MAXIMUM GRANT OBLIGATION SPECIFY TOTAL AMOUNT OF CONTRACT
June 1, 2007 - July 31, 2009 <i>June 30</i>	\$295,000

Note that the following line items specified in this claim must be the same line items specified in the contract

Billing Dates:	CURRENT CLAIM	PRIOR YTD	TOTAL CLAIMED YTD	BUDGET	BALANCE
11/01/2008 - 11/30/2008					
Labor - Commission Support	\$4,631.00	\$50,840.00	\$55,471.00	\$93,500.00	\$38,029.00
Subcontracts: 1	\$13,908.38	\$138,387.12	\$152,295.50	\$201,500.00	\$49,204.50
TOTAL	\$18,539.38	\$189,227.12	\$207,766.50	\$295,000.00	\$87,233.50

Exported:	Excluded:	Receipts Reviewed:	Yes
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PO Number	FUND	AGCY	ORG	ACTY	OBJ BS ACCT	SUB OBJ	REPT CATG	VENDOR NUMBER	JOB NUMBER	Amount
PO225R0030752.0901	225	225	300		1900	13		X04478	F000C227	\$18,539.38

Receipts for all expenses included in this invoice have been received and reviewed in accordance with Exhibit C to this Agreement.

This is to certify that Contractor has or will maintain accurate records and source documents evidencing expenditures actually incurred in the performing of our agreement including; a statement of services provided each month, general ledgers, supporting journals, time sheets, invoices, cancelled checks or bank statements, receipts, and receiving records. Further, that no government funds have been or will be supplanted and the services provided under our agreement enhance or establish new services to Orange County families with children five years of age or younger.

Invoice Prepared By: Tillie Martinez

Invoice Ready For Approval By: _____

Reviewed by: Kelly Pijl(01/09/2009)

Invoice Processed By: Tillie Martinez (01/09/2009)

Second Commission Approval By: _____

Final Approval By: _____

\$ 18,539.38

APPROVED [Signature] DATE 1/9/09

FUND	AGCY	ORG	ACTY	OBJ/BD ACCT	SUB OBJ/	REPLY CATG
225	225	300		1900	13	

JOB # F000C227

Orange County Children and Families Commission



Pacific Strategies
 435 E. Riverview Avenue
 Orange, CA 92865

Invoice

Date	Invoice #
12/22/2008	145

Agmt C-227

Bill To
Children & Families Commission/OC 17320 Redhill Avenue, Ste. 200 Irvine, CA 92614

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	✓ Period November 1-30, 2008: Public relations services	18,539.38	18,539.38
		Total	\$18,539.38 ✓

Pacific Strategies Labor Detail – November 2008

<u>Project</u>	<u>Employee</u>	<u>HrsDt</u>	<u>Bill Rate</u>	<u>Hours</u>	<u>Billable Amt</u>	<u>Comments</u>
CFCOC	Cunningham, Matthew	11/5/08	200.00	1.5	300.00	Monthly CFCOC Board meeting; account management;
	Cunningham, Matthew	11/11/08	200.00	1.5	300.00	Account management; coordinating b-roll with PN; reviewing LAO proposal.
	Cunningham, Matthew	11/17/08	200.00	1.0	200.00	Reviewing media coverage of LAO report; and forwarding relevant articles to team members; strategizing.
	Cunningham, Matthew	11/18/08	200.00	3.0	600.00	Re-drafting H. Hewitt letter to Assembly members., reviewing team correspondence re Prop. 10 and Sacto budget proposals; acct. management.
	Cunningham, Matthew	11/19/08	200.00	0.5	100.00	Communicating with MR, KC re Prop. 10 and budget; reviewing/responding to KC edits to HH letter.
	Cunningham, Matthew	11/20/08	200.00	3.0	600.00	End-of-month meeting; reviewing conference report.
	Cunningham, Matthew	11/21/08	200.00	2.5	500.00	Reviewing CFCOC and team member correspondence; reviewing SD U-T editorial and planning response.
	Cunningham, Matthew	11/24/08	200.00	3.0	600.00	First 5 newsletter and e-mail Matt Ross about it; reviewing press release about emergency funding to stopgap Healthy Families cut-off; reviewing KM e-mails about distribution of press release; reviewing PN billing package; prepping and forwarding to CFCOC; more revisions and correspondence on U-T response; reviewing e-mails re release
	Cunningham, Matthew	11/30/08	200.00	3.0	600.00	Drafting op-ed with proposed H. Hewitt/L. Correa byline.
	Cunningham, Matthew	11/30/08	200.00	2.0	400.00	November 1 thru 30; reviewing/ responding to various client-related materials and e-mail correspondence.

✓
Total for November 2008

✓
21.0

✓
\$4,200.00

Employee Position

Matthew Cunningham: Principal/Partner

GD Productions

14482 Amberwick Lane
Tustin, CA 92780

Invoice

Date	Invoice #
11/16/2008	8123

Bill To
Pacific Strategies Matthew Cunningham 435 E. Riverview Avenue, Suite c Orange, CA 92865

			Project
Quantity	Description	Rate	Amount
	To provide video project services as per proposal: Reach Out and Read Project November 12, 2008 at Kaiser Medical Center	400.00	400.00
	One camera and operator to tape: 3 interviews one address children engaged in the Reach Out and Read Program		
	Edit the above: Addition of color bars and -12db tones Addition of appropriate slates edit to show best interview responses edit to include best sound bites from the address edit to show best program footage. Convert to produce 4x DVDs Sales Tax.	7.75%	31.00
Thank you for your business. Terms 30 days, 10% added for each month thereafter.		Total	\$431.00

Phone #	Fax #	E-mail	Web Site
714 544 5721	714 544 5769	gdpinquiry@aol.com	www.gdpvideo.com

Project	Activity	Employee Name	Title	Hrs Dt	Bill Rate	Hours	Billable Amt	Cell Comments
PCFC.6889.01XX.T	0000	Deeley, Brenda	Senior Vice President	11/03/08	300.00 ✓	0.75	225.00 ✓	Participate in client team call re: November 12 early literacy event
		Ginnaty, Marcus	Account Supervisor	11/03/08	210.00 ✓	0.75	157.50 ✓	Participate in Read early, read aloud campaign kick off call.
		Mossbarger, Katie	Account Executive	11/03/08	160.00 ✓	2.75	440.00 ✓	Nov. 12 literacy event: Lisa Burke re: check-in call; calls with publisher re: book order; contact back-up authors; client team check-in call; follow-up with Lisa Burke on action items; draft media plan and event timeline.
		Deeley, Brenda	Senior Vice President	11/04/08	300.00 ✓	0.25	75.00 ✓	Review communication from Anne Olin, Lisa Burke, Kate Mossbarger & Kelly Pijl re: media plan for early literacy event
		Ginnaty, Marcus	Account Supervisor	11/04/08	210.00 ✓	0.25	52.50 ✓	Review and edit Early Literacy event media plan.
		Mossbarger, Katie	Account Executive	11/04/08	160.00 ✓	1.50	240.00 ✓	Make edits to literacy campaign media plan and event timeline; revise media plan per Marcus' feedback and send plan to client team; get b-roll estimate; confirm site visit with Lisa and get directions.
		Ginnaty, Marcus	Account Supervisor	11/05/08	210.00 ✓	2.00	420.00 ✓	Work on Early Literacy messages. Prepare for and participate in call on Read Early, Read Aloud campaign kick off.
		Mossbarger, Katie	Account Executive	11/05/08	160.00 ✓	4.75	760.00 ✓	Review b-roll estimate and reply with clarification questions; send estimate to Kelly; outline questions for site visit; work on media list; site visit at Kaiser; conference call re: literacy event; revise line-by-line and send to team; contact author about availability for phone briefing with Dr. Clinard.
		Mossbarger, Katie	Account Executive	11/05/08	160.00 ✓	1.00	160.00 ✓	Draft monthly activity report.
		Ginnaty, Marcus	Account Supervisor	11/06/08	210.00 ✓	0.50	105.00 ✓	Edit Read Early Read Aloud campaign doc.
		Mossbarger, Katie	Account Executive	11/06/08	160.00 ✓	3.50	560.00 ✓	Confirm author briefing with Dr. Clinard; distribute media alert; pitched Dr. Zuckerman interview to KABC-AM Spotlight on the Community radio program; follow up with Kaiser about media considerations; revise literacy month press release; feedback from Marcus on press release; revise release per feedback; talk with Linda Clinard about author briefing.
		Ginnaty, Marcus	Account Supervisor	11/07/08	210.00 ✓	0.25	52.50 ✓	Review monthly activity report.
		Mossbarger, Katie	Account Executive	11/07/08	160.00 ✓	1.00	160.00 ✓	Call with Lisa Burke; Kaiser media update to literacy event team; start working on press kit materials.
		Ginnaty, Marcus	Account Supervisor	11/10/08	210.00 ✓	1.25	262.50 ✓	Review shot list and provide feedback to Kate. Discuss press kit contents. Check in meeting with Kate on Read Early, Read Aloud event prep.
		Mossbarger, Katie	Account Executive	11/10/08	160.00 ✓	4.75	760.00 ✓	Follow up with author on event timeline and details; draft directions document and send to author; distributed media alert to broadcast OC bureaus and planning editors; pitched literacy event to print and radio reporters; draft shot list for videographer; send media outreach update to client team; revise press release per Kelly Pijl's feedback; create document outlining all Southern California literacy events; update Marcus on media outreach.
		Denham, Jonathan	Intern	11/11/08	70.00 ✓	0.50	35.00 ✓	Assembled approximately 10 press kits for the November 12, 2008 Literacy Kickoff Event.
		Ginnaty, Marcus	Account Supervisor	11/11/08	210.00 ✓	3.50	735.00 ✓	Call with Matt Cunningham regarding running videographer invoice through his budget. Send update to Brenda. Meeting with client and White House Writers Group on Read Early, Read Aloud. Call with Matt Ross about Legislative Analysts Office report.

9,200

<u>Project</u>	<u>Activity</u>	<u>Employee Name</u>	<u>Title</u>	<u>Hrs Dt</u>	<u>Bill Rate</u>	<u>Hours</u>	<u>Billable Amt</u>	<u>Cell Comments</u>
		Mossbarger, Katie	Account Executive	11/11/08	160.00 /	4.50	720.00 ✓	Call with videographer about shot list and additional estimate; finish literacy events listing document for press kits; direction to Jonathan on press kit assembly; create press kit labels and finish assembling kits; distribute media alert to LA assignment desks; draft sound bite questions for video shoot; media follow-up; OC Register interview coordination.
		Mossbarger, Katie	Account Executive	11/11/08	160.00 /	2.00	320.00 ✓	Attend lunch check-in meeting with literacy kickoff event team.
		Ginnaty, Marcus	Account Supervisor	11/12/08	210.00 /	0.50	105.00 ✓	Follow up with Matt Ross on LAO report. Edit photo captions from Read Early, Read Aloud event.
		Mossbarger, Katie	Account Executive	11/12/08	160.00 /	5.00	800.00 ✓	Media pitch calls for literacy event; staff event and facilitate videography; meet with videographer to review footage; media follow-up and interview coordination with OC Register.
		Mossbarger, Katie	Account Executive	11/12/08	160.00 /	2.00	320.00 ✓	Upload literacy event photos, draft captions and send to media; distribute press release to media contacts; send media update to client team; follow up with Eileen re: authors check; scan video release forms and send to Kaiser.
		Ross, Matthew	Vice President	11/12/08	250.00 ✓	0.50	125.00 ✓	Review comments by LAO and discuss with Marcus and Brenda, work on plan to address proposed cuts
		Deeley, Brenda	Senior Vice President	11/13/08	300.00 /	0.25	75.00 ✓	Review & edit early literacy key messages
		Ginnaty, Marcus	Account Supervisor	11/13/08	210.00 /	1.25	262.50 ✓	Discuss feedback on early literacy messages and Q&A with Brenda. Revise draft.
		Mossbarger, Katie	Account Executive	11/13/08	160.00 /	0.25	40.00 ✓	Send spokesperson titles and slate labels to videographer; edit monthly activity report.
		Ross, Matthew	Vice President	11/13/08	250.00 /	0.50	125.00 ✓	Talk with Michael regarding LOA recommendation on First 5
		Deeley, Brenda	Senior Vice President	11/14/08	300.00 /	0.25	75.00 ✓	Internal team meeting to discuss agenda for 11/20 client meeting
		Ginnaty, Marcus	Account Supervisor	11/14/08	210.00 /	0.25	52.50 ✓	Discuss client meeting and agenda with Kate and Brenda.
		Mossbarger, Katie	Account Executive	11/14/08	160.00 /	2.50	400.00 ✓	Call with videographer about rough cut; review rough cut of Reach Out and Read b-roll; provide feedback on rough cut to videographer; call with Kaiser PR about future Reach Out and Read media opportunities; talk with Brenda and Marcus about agenda for client meeting; draft agenda and send to Matt R. and Matt C.; get b-roll estimate from GDP Productions for future projects; check OC Moms for literacy campaign story; read early literacy fund key messages.
		Ross, Matthew	Vice President	11/14/08	250.00 /	1.00	250.00 ✓	Talk with Sacramento First 5 about options, review proposals with Senate Republicans to determine their options
		Mossbarger, Katie	Account Executive	11/17/08	160.00 /	0.25	40.00 ✓	Review final cut of Reach Out and Read b-roll; follow up with videographer about estimate for future b-roll.
		Ross, Matthew	Vice President	11/17/08	250.00 /	0.50	125.00 ✓	Talk with Sacramento First 5, review news articles
		Ross, Matthew	Vice President	11/18/08	250.00 /	0.50	125.00 ✓	Talk with Capitol folks about latest First 5 plans
		Deeley, Brenda	Senior Vice President	11/19/08	300.00 /	0.25	75.00 ✓	Prepare for client team meeting
		Mossbarger, Katie	Account Executive	11/19/08	160.00 /	0.50	80.00 ✓	Check OC Moms.com Web site for literacy campaign story; send follow-up e-mail to reporter; prepare materials for client meeting.
		Ross, Matthew	Vice President	11/19/08	250.00 /	0.50	125.00 ✓	Review blogs and emails in preparation for the monthly call.

Handwritten initials: "Katie"

<u>Project</u>	<u>Activity</u>	<u>Employee Name</u>	<u>Title</u>	<u>Hrs Dt</u>	<u>Bill Rate</u>	<u>Hours</u>	<u>Billable Amt</u>	<u>Cell Comments</u>
		Deeley, Brenda	Senior Vice President	11/20/08	300.00 ✓	2.25	675.00 ✓	Attend client team meeting; debrief with Marcus Ginnaty & Kate Mossbarger on client meeting, discuss press release
		Ginnaty, Marcus	Account Supervisor	11/20/08	210.00 ✓	0.75	157.50 ✓	Debrief with Kate on press release project from client meeting. Call with Brenda to discuss project and next steps. Review research from Kate.
		Mossbarger, Katie	Account Executive	11/20/08	160.00 ✓	6.00	960.00 ✓	Clip OC Moms.com article and send around to client team, children's author and Kaiser; participate in client meeting; draft conference report; brief Marcus on press release; call with Brenda to discuss next steps for press release; contact 211 director for insight; research news coverage of Healthy Families and OC fires; research media contacts for press release.
		Ross, Matthew	Vice President	11/20/08	250.00 ✓	2.00	500.00 ✓	Monthly conference call; review articles and KCRA video, talk with Senate contacts about First 5, review facebook and websites
		Deeley, Brenda	Senior Vice President	11/21/08	300.00 ✓	0.25	75.00 ✓	Review & edit conference report for 1/20 client team meeting; review outline on press release from Mike Ruane
		Ginnaty, Marcus	Account Supervisor	11/21/08	210.00 ✓	1.25	262.50 ✓	Provide direction on research and follow up with client. Review staff report. Debrief with Kate and discuss next steps on press release. Work on edits to release with Kate.
		Mossbarger, Katie	Account Executive	11/21/08	160.00 ✓	4.00	640.00 ✓	Revise conference report and distribute to team; update Marcus on actions from client meeting; check in with Kelly Piji on status of staff report; send literacy kickoff photos to OC Family and contact ELP about January events; review staff report on economic conditions, discuss press release with Marcus and draft press release; feedback from Marcus; revise release and send to Kelly Piji for review.
		Ross, Matthew	Vice President	11/21/08	250.00 ✓	1.00	250.00 ✓	Review editorial, call about other possible actions by the Senate GOP Caucus
		Ginnaty, Marcus	Account Supervisor	11/24/08	210.00 ✓	0.25	52.50 ✓	Provide direction on press release outreach. Review press release distribution report.
		Mossbarger, Katie	Account Executive	11/24/08	160.00 ✓	1.50	240.00 ✓	Incorporate final client edits into economic crisis press release; distribute release to local media; provide distribution recap to client team; call with KOCE-TV about interviews/story; call Kelly Piji re: KOCE-TV media opportunity; confirm interview with KOCE; clip OC Metro coverage and send to client team.
		Mossbarger, Katie	Account Executive	11/25/08	160.00 ✓	3.00	480.00 ✓	Get direction to Los Alamitos shelter; facilitate KOCE media interviews at Precious Life shelter; follow-up questions via phone with KOCE reporter; send Early Literacy Program events to OC Family.
						74.75	13,732.50	
						74.75	13,732.50	

Subtotal for Activity: 00000 *Activity Code not required

Total for Project: PCFC.6889.01XX.T - Pacific Strategies.Gen

ps: 2/6/08

Line Description Name ID # AP Invoice No. Transaction Description Amount

PCFC.6889.01XX.E Pacific Strategies.Gen

DIRECT COSTS

AIR FREIGHT	Federal Express Corp.	9037092	298248929	A. Goldblatt-Lisa Burke	11.69	✓
AIR FREIGHT					11.69	✓
MILEAGE/PARKING	Kate Mossbarger	7060768	EXSC0060768	CFC mtng. (22 - 14 = 7)	4.10	
MILEAGE/PARKING	Kate Mossbarger	7060768	EXSC0060768	Santa Ana event (22 - 14 = 8)	4.68	
MILEAGE/PARKING	Kate Mossbarger	7060768	EXSC0060768	Event site tour (22 - 14 = 8)	4.68	
MILEAGE/PARKING	Kate Mossbarger	7060768	EXSC0060768	Client meeting (28 - 14 = 14)	8.19	
MILEAGE/PARKING					21.65	✓
SUPPLIES	OfficeMax	6102951	138785	Deliverable binders	4.25	✓
SUPPLIES	Alexa Goldblatt	7060751	EXSC0060751	Press kit folders	4.62	✓
SUPPLIES	OfficeMax	6101909	655306	Folders for CPS media event	7.99	✓
SUPPLIES					16.86	✓
TELEPHONE	Premiere Conferencing	9037624	01801875	Telephone - 9/13 - 10/12	56.13	
TELEPHONE	Premiere Conferencing	9037622	01866034	Telephone - 10/13 - 11/12	69.55	
TELEPHONE					125.68	✓
Total DIRECT COSTS:					175.88	✓

PCFC.6889.01XX.E

175.88

Fuel Surcharge - FedEx has applied a fuel surcharge of 28.50% to this shipment.
Distance Based Pricing, Zone 2
Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient	
Tracking ID	799406311606	Alexa Goldblatt	Lisa Burke	
Service Type	FedEx Standard Overnight	Porter Novelli	Burke Consulting	
Package Type	FedEx Envelope	4 Studebaker	CFCOC	
Zone	02	IRVINE CA 92618 US	NEWPORT BEACH CA 92663 US	
Packages	1			19.25
Rated Weight	N/A	Transportation Charge		2.30
Delivered	Nov 04, 2008 11:45	Residential Delivery		2.59
Svc Area	A2	Fuel Surcharge		-12.45
Signed by	99999999999999	Discount		
FedEx Use	000000000/0000233/02	Total Charge	USD	\$11.69

Expense Report

Date: 11/12/2008
Employee Name: Kate Mossbarger
Charge Office: SC
Department: Construction & Land Use
Approver: Marcus Ginnaty

Ref#: EXSC0060768
Status: Closed

Date			Work Code	Description	Amount
11/05/2008	SC	PCFC.6889.02XX.E	427 Mileage	Event site tour (22 - 14 = 8)	\$4.68 ✓
11/12/2008	SC	PCFC.6889.02XX.E	427 Mileage	Santa Ana event (22 - 14 = 8)	\$4.68 ✓
11/11/2008	SC	PCFC.6889.02XX.E	427 Mileage	CFC mtng. (22 - 14 = 7)	\$4.10 ✓
11/11/2008	SC	PCFC.6889.02XX.E	427 Mileage	Client meeting (28 - 14 = 14)	\$8.19 ✓


Comments:

Total Expenses: \$21.65 ✓

Customer Service
 Call us with any questions at
 1-877-969-6629

Shipped To: IRVINE
 PORTER NOVELLI
 1ST FL
 4 STUDEBAKER
 IRVINE CA 92618

Page No. 1 of 1
 Invoice # 138785
 Invoice Date 10/23/08
 Purchase Order SCAG0102951
 Account # 347503
 Bill to # IRVBIL

MDG2005 00004542 1 MB 0389 09231S

 PORTER NOVELLI 86
 GRAND CENTRAL STATION
 PO BOX 1651
 NEW YORK NY 10163-1651 004542

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 at
www.officemaxsolutions.com

Loc	Order Date	Ship Date	Ordered By	Shipped Via	Shipping Terms - FOB	Federal I.D.
85	10/22/08	10/23/08	A GOLDBLATT	UPSL	PREPAID	82-0100960

Detail

Qty.	Unit	Product Code	Description	Price Per Unit	Amount
2	EA	COST CENTER ACCT L2 MBV11-20WE	PHONE# (949)583-2818 BINDER, VALUEVIEW 2" WE	1.97& EA	3.94
			RELEASE	C.C. MDSE TOT	3.94
				SALES TAX	.31
				SUB TOTAL	4.25
		COST CENTER FREIGHT DESCRIPTION FREIGHT	RELEASE	C.C. MDSE TOT	.00
				SUB TOTAL	.00
			LOCAL -	MDSE AMOUNT	3.94
				SALES TAX	.31
				S & H CHARGED	2.95
				S & H ALLOWED	2.95-
			Payment Due 11/12/08	TOTAL DUE	4.25

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 NOV 17 2008

See www.officemaxsolutions.com for return information and other terms and conditions... 0 W4 00 EDI 888

Our new W-9 is now available at http://about.officemax.com/html/officemax_company_facts.shtml

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 GRAND CENTRAL STATION
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 NEW YORK NY 10163-1651

86 **Send Payment To:**
 OfficeMax Incorporated
 75 RIVERFRONT DR #2898
 CHICAGO, IL 60676-2898

Account # 347503 IRVBIL
 Invoice # 138785
 Invoice Date 10/23/08
 Payment Terms NET 20 DAYS
 Invoice Amount 4.25
 Payment Due 11/12/08

Mata

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222831 LAKEFOREST DRIVE
LAKE FOREST, CA 92630
(949) 837-3323

SALE 814243 6 001 80999
0156 11/11/08 08:59
QTY SKU PRICE

REWARDS NUMBER 5482179398
1 2 POCKET PORT DK B 4.29
718103059411
SUBTOTAL 4.29
Standard Tax 7.75% 0.33
TOTAL \$4.62

American Express 4.62
Card No.: XXXXXXXXXXX1003 [S]
Auth No.: 665001

TOTAL ITEMS 1

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Invoice

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4 STUDEBAKER
IRVINE CA 92618

PAGE NO. 1 OF 1
INVOICE # 655309
INVOICE DATE 09/22/08
PURCHASE ORDER SCAG0101909
ACCOUNT # 347503
BILL TO # IRVBIL

PORTER NOVELLI
GRAND CENTRAL STATION
PO BOX 1651
NEW YORK NY 10163-1651

86

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at
www.officemaxsolutions.com

Loc	Order Date	Ship Date	Ordered By	Shipped Via	Shipping Terms - FOB	Federal I.D.
85	09/18/08	09/22/08	A GOLDBLATT	USPS	PREPAID	82-0100960

Detail

Qty.	Unit	Product Code	Description	Price Per Unit	Amount
1	BX	COST CENTER ACCT L2 47991	PHONE# (949) 583-2618 PORT, 2 PKCT 25 WE	7.42 BX	7.42
			RELEASE	C.C. MDSE TOT	7.42
				SALES TAX	.57
				SUB TOTAL	7.99
		COST CENTER FREIGHT DESCRIPTION FREIGHT	RELEASE	C.C. MDSE TOT	.00
				SUB TOTAL	.00
			LOCAL	MDSE AMOUNT	7.42
				SALES TAX	.57
				S & H CHARGED	2.98
				S & H ALLOWED	2.98-
PAYMENT DUE 10/12/08				TOTAL DUE	7.99

TP1 0000000 800KP00W

See www.officemaxsolutions.com for return information and other terms and conditions...

0 W4 00 EDI 888

OfficeMax

Remittance

SOLD TO:
PORTER NOVELLI
GRAND CENTRAL STATION
PO BOX 1651
NEW YORK NY 10163-1651

Send Payment To:

OfficeMax Incorporated
75 REMITTANCE DR #2698
CHICAGO IL 60675-2698

ACCOUNT # 347503 IRVBIL
INVOICE # 655309
INVOICE DATE 09/22/08
PAYMENT TERMS NET 20 DAYS

INVOICE AMOUNT 7.99
PAYMENT DUE 10/12/08

9037024

November expense
invoice

PAGE 1

INVOICE NUMBER 01801875
INVOICE DATE 10/12/2008
ACCOUNT NO. 216217
DUE DATE 11/11/2008
TAX ID 58-2421656
AMOUNT DUE USD\$1,505.55

Customer Information

NCG Porter Novelli/Irvine
Accounts Payable NCG Porter Novelli/Irvine
PO Box 1651
Grand Central Station
NEW YORK, NY 10163-1651
USA

Important Messages

In your next billing cycle, the following price change will be effective:
Canadian Audio Call Charges - ReadyConference®, ReadyConference®, GlobalMeet®, PremiereCall Auditorium, PremiereCall Connection, and PremiereCall Event.
**All inbound and outbound calls, connecting to U.S. bridges, will receive a \$0.02 per minute rate increase for all Canadian call legs.
These pricing changes will replace any standard pricing for the above-listed services and are being applied to all North America customers. For any customers that are under a contract that prohibits such change, the above stated pricing change will not apply.

Account Summary 09/13/2008 - 10/12/2008

Previous Activity	
Previous Balance	\$847.88
Payments	\$0.00
Adjustments	\$0.00
Balance	\$847.88
Current Charges	
Total Pre-tax	\$584.69
Universal Service Fund (USF)	\$65.51
State and Other	\$0.00
Regulatory Cost Recovery Fee	\$7.54
Total Tax/Other	\$72.98
Total Current Charges	USD\$657.67
Total Amount Due	USD\$1,505.55
Total calls this invoice	24
Total participants this invoice	73
Total minutes this invoice	3235

Billing Inquiry

For questions about your bill, please e-mail

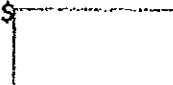
Customer.Service@PremiereGlobal.com

PCFC 6889.01 = \$ 54.13

View your bill and pay on-line at
www.premiereglobal.com/Smartview

remittance

INVOICE NUMBER 01801875
ACCOUNT NO. 216217
DUE DATE 11/11/2008
AMOUNT DUE USD\$1,505.55
AMOUNT ENCLOSED USD\$



BILL TO:

NCG Porter Novelli/Irvine
Accounts Payable NCG Porter Novelli/Irvine
PO Box 1651
Grand Central Station
NEW YORK, NY 10163-1651
USA

RETURN TO:

Premiere Global Services
PO Box 404351
Atlanta, GA 30384-4351
USA

invoice

PAGE 3

INVOICE NUMBER 01801875
 INVOICE DATE 10/12/2008
 ACCOUNT NO. 216217
 DUE DATE 11/11/2008
 TAX ID 58-2421656
 AMOUNT DUE USD\$1,505.55

Conference Detail

MODERATOR 216217 - Accounts Payable NCG Porter Novelli/Irvine
 LOCATION NEW YORK, NY

REFERENCE

CONF. NO	COST CENTER	CONF. DATE	CONF. TITLE	TIME	SERVICE	ACCESS TYPE	PERSONS	UNITS	RATE	CHARGE	TAX	CALL TOTAL
599999		10/12/2008		4:59PM - 4:59PM	FULL-DETAIL PAPER INVOICE H			1	9.95/Each	9.95	9.00	9.95
TOTAL PRE-TAX 9.95												
TOTAL USE/OTHER 0.00												
TOTAL STATE TAX/OTHER 0.00												
TOTAL MODERATOR CHARGES												USD\$9.95

MODERATOR 8637578 - Amber Ismail
 LOCATION IRVINE, CA

REFERENCE

CONF. NO	COST CENTER	CONF. DATE	CONF. TITLE	TIME	SERVICE	ACCESS TYPE	PERSONS	UNITS	RATE	CHARGE	TAX	CALL TOTAL
780929		09/13/2008		2:59PM - 3:35PM	READYCONFERENCE	TOLL FREE	3	103	0.17/MIN	17.51	2.22	19.73
780929		09/15/2008		4:31PM - 5:07PM	READYCONFERENCE	TOLL FREE	4	127	0.17/MIN	21.59	2.74	24.33
780929		09/18/2008		9:01AM - 10:01AM	READYCONFERENCE	TOLL FREE	5	293	0.17/MIN	49.81	5.32	55.13
780929		09/18/2008		11:32AM - 12:06PM	READYCONFERENCE	TOLL FREE	3	104	0.17/MIN	17.68	2.25	19.93
780929		09/19/2008		12:03PM - 12:50PM	READYCONFERENCE	TOLL FREE	3	94	0.17/MIN	15.98	2.04	18.02
780929		09/22/2008		10:02AM - 10:33AM	READYCONFERENCE	TOLL FREE	2	48	0.17/MIN	8.16	1.04	9.20
780929		09/22/2008		12:01PM - 1:18PM	READYCONFERENCE	TOLL FREE	6	361	0.17/MIN	61.37	7.81	69.18
780929		09/23/2008		9:02AM - 9:36AM	READYCONFERENCE	TOLL FREE	4	134	0.17/MIN	22.78	2.89	25.67
780929		09/24/2008		10:10AM - 10:37AM	READYCONFERENCE	TOLL FREE	1	28	0.17/MIN	4.76	0.60	5.36
780929		09/25/2008		9:08AM - 9:41AM	READYCONFERENCE	TOLL FREE	4	130	0.17/MIN	22.10	2.80	24.90
780929		09/29/2008		2:49PM - 3:24PM	READYCONFERENCE	TOLL FREE	4	125	0.17/MIN	21.25	2.79	23.95
780929		09/30/2008		7:01AM - 8:04AM	READYCONFERENCE	TOLL FREE	4	191	0.17/MIN	32.47	4.13	36.60
780929		10/01/2008		10:06AM - 10:12AM	READYCONFERENCE	TOLL FREE	1	7	0.17/MIN	1.19	0.15	1.34
780929		10/01/2008		11:44AM - 11:49AM	READYCONFERENCE	TOLL FREE	1	6	0.17/MIN	1.02	0.13	1.15
780929		10/01/2008		12:06PM - 1:02PM	READYCONFERENCE	TOLL FREE	2	75	0.17/MIN	12.75	1.62	14.37
780929		10/03/2008		10:36AM - 11:45AM	READYCONFERENCE	TOLL FREE	2	136	0.17/MIN	23.12	2.93	26.05
4169241		10/06/2008	GLOBAL MEET	7:39AM - 8:47AM	GLOBALMEET	TOLL FREE INDIA	1	53	0.55/MIN	29.15	3.71	32.86
		10/06/2008	GLOBAL MEET	7:39AM - 8:47AM	GLOBALMEET	TOLL FREE	2	155	0.20/MIN	31.00	3.94	34.94

CONTINUED

invoice

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INVOICE NUMBER 01801875
 INVOICE DATE 10/12/2008
 ACCOUNT NO. 216217
 DUE DATE 11/11/2008
 TAX ID 58-2421656
 AMOUNT DUE USD\$1,505.55

MODERATOR 8637578 - Amber (small (continued))
 IRVINE, CA

CONF. NO	COST CENTER	CONF. DATE	CONF. TITLE	TIME	SERVICE	ACCESS TYPE	PERSONS	UNITS	RATE	CHARGE	TAX	CALL TOTAL	
780929		10/06/2008		10:06AM - 10:19AM	READYCONFERENCE	TOLL FREE	1	14	0.17/MIN	2.38	0.30	2.68	
780929		10/06/2008		2:46PM - 3:05PM	READYCONFERENCE	TOLL FREE	3	53	0.17/MIN	9.01	1.24	10.15	
780929		10/07/2008		12:03PM - 1:00PM	READYCONFERENCE	TOLL FREE	4	226	0.17/MIN	38.42	4.87	43.29	
780929		10/09/2008		1:36PM - 1:52PM	READYCONFERENCE	TOLL FREE	2	34	0.17/MIN	5.78	0.74	6.52	
780929		10/09/2008		3:59PM - 4:22PM	READYCONFERENCE	TOLL FREE	4	59	0.17/MIN	10.03	1.26	11.29	
780929		10/10/2008		8:01AM - 10:59AM	READYCONFERENCE	TOLL FREE	7	679	0.17/MIN	115.43	14.65	130.08	
TOTAL PRE-TAX										574.74			
TOTAL STATE TAX/OTHER										72.98			
TOTAL USE/OTHER										0.00			
TOTAL MODERATOR CHARGES										USD\$647.72			

invoice

PAGE 2

INVOICE NUMBER 01801875
INVOICE DATE 10/12/2008
ACCOUNT NO. 216217
DUE DATE 11/11/2008
TAX ID 58-2421656
AMOUNT DUE USD\$1,505.55

Cost Center Detail

COST CENTER

MODERATOR	TOTAL CHARGES	TOTAL TAX	TOTAL W/TAX	MODERATOR	TOTAL CHARGES	TOTAL TAX	TOTAL W/TAX
216217 - Accounts Payable NCG Porter	9.95	0.00	9.95	8637578 - Amber Ismail	574.74	72.98	647.72

COST CENTER TOTAL

USD\$657.67

Michelle Meggs

From: Alexa Goldblatt
Sent: Tuesday, December 02, 2008 12:47 PM
To: Michelle Meggs
Cc: Gracie Chau
Subject: premeir global 9/13 - 10/12

Premiere Global Services : 9/13/08 - 10/12/08	
Client	Amount
PCFC.6889.01	56.13
SDAA.3047.01	101.72
CNTF.9009	35.62
BPSA.ADM.1999	67.80
ABCA.RRS.3708	341.62
HOAG.4296.03	19.93
PNSA.ADM.1000	34.85
Total	657.67

ABCA.RRS.3708

18.02 ✓
 9.20 ✓
 69.18 ✓
 36.60 ✓
 26.05 ✓
 2.68 ✓
 43.29 ✓
 6.52
 130.08

 341.62

Alexa Goldblatt
 Porter Novelli
 4 Studebaker, First Floor
 Irvine, CA 92618
 Direct: 949.583.2618
 Fax: 949.583.2601
alexa.goldblatt@porternovelli.com

Porter Novelli
 Many minds. Singular results.

12/2/2008

invoice PAGE 1

INVOICE NUMBER 01866034
 INVOICE DATE 11/12/2008
 ACCOUNT NO. 216217
 DUE DATE 12/12/2008
 TAX ID 58-2421656
 AMOUNT DUE USD\$2,033.09

Customer Information

NCG Porter Novelli/Irvine
 Accounts Payable NCG Porter Novelli/Irvine
 PO Box 1651
 Grand Central Station
 NEW YORK, NY 10163-1651
 USA

9037022

Important Messages

In your next billing cycle, the following price change will be effective:
 Canadian Audio Call Charges - ReadyConference®, ReadyConference@ GlobalMeet®, PremiereCall Auditorium, PremiereCall Connection, and PremiereCall Event.
 **All inbound and outbound calls, connecting to U.S. bridges, will receive a \$.02 per minute rate increase for all Canadian call legs.
 These pricing changes will replace any standard pricing for the above-listed services and are being applied to all North America customers. For any customers that are under a contract that prohibits such change, the above stated pricing change will not apply.

Account Summary 10/13/2008 - 11/12/2008

Previous Activity	
Previous Balance	\$1,505.55
Payments	\$0.00
Adjustments	\$0.00
Balance	\$1,505.55
Current Charges	
Total Pre-tax	\$468.95
Universal Service Fund (USF)	\$52.29
State and Other	\$0.31
Regulatory Cost Recovery Fee	\$5.99
Total Tax/Other	\$58.59
Total Current Charges	USD\$527.54
Total Amount Due	USD\$2,033.09
Total calls this invoice	17
Total participants this invoice	64
Total minutes this invoice	2700

Billing Inquiry

For questions about your bill, please e-mail

Customer.Service@PremiereGlobal.com

PCFC 6889.01 = \$ 69.55

View your bill and pay on-line at www.premiereglobal.com/Smartview

remittance

INVOICE NUMBER 01866034
 ACCOUNT NO. 216217
 DUE DATE 12/12/2008
 AMOUNT DUE USD\$2,033.09
 AMOUNT ENCLOSED USD\$

BILL TO:

NCG Porter Novelli/Irvine
 Accounts Payable NCG Porter Novelli/Irvine
 PO Box 1651
 Grand Central Station
 NEW YORK, NY 10163-1651
 USA

RETURN TO:

Premiere Global Services
 PO Box 404351
 Atlanta, GA 30384-4351
 USA

invoice

PAGE 3
 INVOICE NUMBER 01866034
 INVOICE DATE 11/12/2008
 ACCOUNT NO. 216217
 DUE DATE 12/12/2008
 TAX ID 58-2421656
 AMOUNT DUE USD\$2,033.09

Conference Detail

MODERATOR 216217 - Accounts Payable NCG Porter Novelli/Irvine
 LOCATION NEW YORK, NY

REFERENCE

CONF. NO	COST CENTER	CONF. DATE	CONF. TITLE	TIME	SERVICE	ACCESS TYPE	PERSONS	UNITS	RATE	CHARGE	TAX	CALL TOTAL
999999		11/12/2008		3:59PM - 3:59PM	Full-Detail Paper Invoice Ft		1	1	9.95/Each	9.95	0.00	9.95

TOTAL PRE-TAX 9.95 TOTAL USF/OTHER 0.00 TOTAL STATE TAX/OTHER 0.00 TOTAL MODERATOR CHARGES USD\$9.95

MODERATOR 8637578 - Amber Ismail
 LOCATION IRVINE, CA

REFERENCE

CONF. NO	COST CENTER	CONF. DATE	CONF. TITLE	TIME	SERVICE	ACCESS TYPE	PERSONS	UNITS	RATE	CHARGE	TAX	CALL TOTAL
780929		10/13/2008		2:45PM - 3:21PM	ReadyConference	Toll Free	3	89	0.47/Min	15.13	1.92	17.05
780929		10/20/2008		2:02PM - 2:40PM	ReadyConference	Toll Free	3	101	0.17/Min	17.17	2.18	19.35
780929		10/21/2008		12:09PM - 1:33PM	ReadyConference	Toll Free	5	209	0.17/Min	33.53	4.52	40.05
780929		10/23/2008		10:01AM - 10:49AM	ReadyConference	Toll Free	5	237	0.17/Min	40.29	5.11	45.40
780929		10/23/2008		12:04PM - 1:02PM	ReadyConference	Toll Free	3	165	0.17/Min	28.05	3.56	31.61
780929		10/27/2008		9:01AM - 9:24AM	ReadyConference	Toll Free	4	86	0.17/Min	14.62	1.95	16.47
780929		10/27/2008		2:38PM - 3:44PM	ReadyConference	Toll Free	4	210	0.17/Min	35.70	4.52	40.22
780929		10/28/2008		6:59AM - 8:02AM	ReadyConference	Toll Free	3	182	0.17/Min	30.94	4.24	35.18
780929		10/30/2008		10:02AM - 11:05AM	ReadyConference	Toll Free	7	361	0.17/Min	61.37	7.80	69.17
780929		11/03/2008		1:33PM - 2:17PM	ReadyConference	Toll Free	4	177	0.17/Min	30.09	3.82	33.91
780929		11/03/2008		2:49PM - 3:29PM	ReadyConference	Toll Free	4	118	0.17/Min	20.06	2.55	22.61
780929		11/05/2008		3:33PM - 4:10PM	ReadyConference	Toll Free	5	186	0.17/Min	31.62	4.02	35.64
780929		11/06/2008		12:48PM - 1:20PM	ReadyConference	Toll Free	4	123	0.17/Min	20.91	2.66	23.57
780929		11/10/2008		2:02PM - 2:37PM	ReadyConference	Toll Free	3	104	0.17/Min	17.68	2.25	19.93
780929		11/10/2008		2:50PM - 3:48PM	ReadyConference	Toll Free	4	194	0.17/Min	32.98	4.18	37.16
780929		11/11/2008		7:34AM - 8:27AM	ReadyConference	Toll Free	3	158	0.17/Min	26.86	3.41	30.27

TOTAL PRE-TAX 459.00 TOTAL USF/OTHER 58.28 TOTAL STATE TAX/OTHER 0.31 TOTAL MODERATOR CHARGES USD\$517.59

invoice

PAGE 2

INVOICE NUMBER 01866034
 INVOICE DATE 11/12/2008
 ACCOUNT NO. 216217
 DUE DATE 12/12/2008
 TAX ID 58-2421656
 AMOUNT DUE USD\$2,033.09

Cost Center Detail

COST CENTER

MODERATOR	TOTAL CHARGES	TOTAL TAX	TOTAL W/TAX	MODERATOR	TOTAL CHARGES	TOTAL TAX	TOTAL W/TAX
216217 - Accounts Payable NCG Porter	9.95	0.00	9.95	8637578 - Amber Ismail	459.00	58.59	517.59

COST CENTER TOTAL

USD\$527.54

Michelle Meggs

From: Alexa Goldblatt
Sent: Tuesday, December 02, 2008 12:48 PM
To: Michelle Meggs
Cc: Gracie Chau
Subject: Premiere global 10/13 - 11/12

Premiere Global Services : 10/13/08 - 11/12/08	
Client	Amount
PCFC.6889.01	69.55
SDAA.3047.01	136.39
MTCS.3731	16.47
ABCA.RRS.3708	235.20
HOAG.4296.03	19.93
PNSA.ADM.1000	50.00
Total	527.54

ABCA.RRS.3708	45.40
	31.61
	35.18 ✓
	69.17 ✓
	23.57
	30.27

235.20

Alexa Goldblatt
Porter Novelli
4 Studebaker, First Floor
Irvine, CA 92618
Direct: 949.583.2618
Fax: 949.583.2601
alexa.goldblatt@porternovelli.com

Porter Novelli
Many minds. Singular results.

12/2/2008